

# Chi Psi Risk Management Policies for Alphas and Alumni Boards

## Alcohol

1. The possession, use, consumption, or distribution, of alcoholic beverages on the premises of any Alpha, Colony, or Lodge, or at any official or unofficial event, given in the name of, for the benefit of, or sponsored or endorsed by an Alpha, Colony, House Corporation or Alumni Association, or at any event an observer would associate with the Fraternity, must be in full compliance with all applicable Chi Psi Fraternity, federal, state, province, county, city, local, host institution, and laws, ordinances, rules, regulations, requirements, and policies.
2. Open parties, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, shall be forbidden.
3. No alcoholic beverages may be purchased through the treasury of any Alpha, Colony, House Corporation or Alumni Association, or with funds which have any Chi Psi entity as a source.
4. The purchase, use or distribution of bulk quantities of any alcoholic beverage (i.e., kegs, handles, punches) is generally prohibited at all Chi Psi, Alpha or Colony sponsored events.
5. No active, new member, alumnus, non-alcohol vendor, employee or guest of the Alpha, Colony, House Corporation or Alumni Association may coordinate or engage in any pool purchase or bulk purchase of alcoholic beverages (i.e., bulk or common containers, such as: kegs, bottles of liquor, plastic trash cans full of spiked punch) in the name of or on behalf of the Alpha, Colony, House Corporation, Alumni Association or an individual active, alumnus, non-alcohol vendor, employee, new member or guest.
6. There shall be no direct sale of alcoholic beverages under any guise, or distribution of alcoholic beverages that have been received as donations, by an Alpha, Colony, House Corporation or Alumni Association.
7. During a registered/Chi Psi-sponsored event, alcohol possession and distribution must be restricted to common spaces of a Lodge or other facilities used for the function. Sleeping rooms, study areas, bathrooms, etc. are not to be used.
8. Alcohol above 15% ABV (hard alcohol) may only be served by a licensed and insured third-party vendor (regardless of event location) at registered/Chi Psi-sponsored events.
9. Absent the provisions above, only beer, wine, seltzers, or other low alcohol beverages may be present in common areas of the Lodge or Alpha space at any time.
10. Events must be limited to a guest-to-member ratio of no more than 3:1 for events with alcohol and may not exceed the campus standard or fire code (whichever is lower).
11. No Alpha may co-sponsor an event with an alcohol distributor, charitable organization, or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold, or otherwise provided to those present.
12. During any event that includes any portion of the Alpha or Colony membership, at least one of the Alpha or Colony Executive Officers must be completely sober, and available at and during the entire event, to act as the Event Director.
13. "Dry Recruitment" is always required at all Alpha, Colony, house corporation or alumni association events of any type. No alcohol will be present at any recruitment function, new member program, pre-initiation or initiation activity of the Alpha or Colony.
14. No member shall permit, tolerate, encourage, or participate in organized "drinking games."
15. The following items must be posted at each event: local emergency numbers, the Chi Psi Crisis Response Procedures, a listing of designated drivers, a listing of the event monitors, the starting and ending time of the event and a listing and phone numbers of local transportation options.
16. Every event at which alcohol is available will require one or more "Designated Drivers."
17. If an event is far enough away from the Alpha to require transportation, professional transportation must be used to and from the event.
18. At any event where alcoholic beverages will be available, the host Alpha, Colony, House Corporation or Alumni Association must provide AT NO CHARGE a plentiful variety of non-salty, high protein food, non-alcoholic beverages, and water.
19. The manufacture, delivery, possession, sale, and/or use of any illegal drugs or controlled substances, including related paraphernalia, in or at any Lodge, Alpha, Colony or Fraternity facility, sponsored event, or any other location or occasion which an observer might associate with the Fraternity, is strictly prohibited.

## Hazing and Harassment

20. The Chi Psi Fraternity definition of hazing reads as follows:  
Any action taken or situation created by any member, whether on or off Alpha, Colony or Fraternity premises, with or without the consent of another party, used to punish, harass, embarrass, intimidate, create discomfort, abuse, torment, criticize, ridicule, create unnecessary, needless, unpleasant, disagreeable, difficult, absurd, abusive, offensive, or ridiculous tricks or tasks, including those of a foolish, deceptive, or fraudulent nature. This includes, but is not limited to, personal servitude, line-ups, sleep deprivation, unreasonable tests, or any type of deception that creates anxiety.
21. Chi Psi Fraternity will not tolerate or condone any form of sex-related misconduct on the part of its actives, new members, or alumni, whether physical, mental or emotional, directed towards ANY person. This prohibition includes any actions which are demeaning to women, men, or non-binary individuals including, but not limited to: date or acquaintance rape; gang rape; sex-related verbal harassment; sex-related physical harassment, intimidation, or threats; or any actions which are demeaning to persons based on gender identity or sexual orientation.

## Lodges and Life-Safety

22. Each Lodge Manager should plan to include all preventative maintenance that applies to his Alpha's Lodge and other Alpha facilities.
23. Each Alpha or Colony will appoint or elect an Alpha Fire Marshal.
24. All Lodges and other Alpha or Colony facilities shall, prior to, during and following occupancy, meet all applicable fire and health codes and standards.
25. Each Alpha and Colony should ban smoking in sleeping rooms, and positively consider establishing a policy of "No Smoking" within each facility.
26. All Alphas shall post emergency numbers for fire, police and ambulance and will have posted evacuation routes on the back of the door of each sleeping room.
27. All Alphas and Corporations will comply with the engineering recommendations as reported in the inspections done on behalf of the Chi Psi property insurance program.
28. Chi Psi Fraternity does not allow the presence of pets, or other animals, birds or reptiles within the Lodge or other Alpha or Colony facilities. Service animals are permitted, but a letter of verification from a medical professional must be submitted to the Central Office for approval.
29. Each Active, New member or other occupant of an Alpha or Colony facility should have a written occupancy contract, between themselves and the Alpha or Colony. They should also have funds on deposit under this occupancy contract, to pay for damage at the time that it occurs.
30. Any active or new member living in any Chi Psi facility should maintain renter's insurance for their personal property.
31. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of the Lodge is expressly forbidden.
32. All Alpha Corporations which own property must insure that property under the Chi Psi Property Insurance Program.

## Risk Management Education

33. Each active and new member must be given at least eight hours of Risk Management educational training **annually** to receive educational incentive discounts.

**IMPORTANT NOTE:** Some host institutions have local rules that are more stringent than those found in these policies. Where the local and host institution rules are more stringent than those contained herein, the local and host institution rules will apply to the Alpha or Colony. Likewise, if the requirements in this policy are the more stringent of the two, then this policy's requirements will apply.

**IF YOU HAVE QUESTIONS ABOUT THESE POLICIES OR NEED ASSISTANCE PLANNING AN EVENT,** call the Chi Psi Central Office. The Central Office can advise the Alpha or alumni board on ways to host a function safely and in compliance with the Chi Psi Risk Management Policies.

# CRISIS RESPONSE PROCEDURES

## CAREFUL PREPARATION FOR AN EMERGENCY CAN SAVE LIVES AND MINIMIZE LOSSES.

It is the responsibility of the Alpha or Colony to ensure that a program exists which will effectively implement these crisis response procedures. These procedures should be followed in the event that an incident occurs either on or off Alpha property. It is the expectation of the National Fraternity that any incident is reported to the Central Office within 24 hours in which an injury occurs, law enforcement is involved, the college or university is notified, or damage is caused. If an incident occurs, do the following:

1. **Call 911 or appropriate local authorities if there is an emergency situation.**
2. **Close the Lodge or other facilities you may be using to all non-members of the Fraternity.**
3. **Do not talk to the press. (See below for instructions.)**
4. **Do not contact an attorney without permission from the Central Office – this may negate insurance coverage.**
5. **Report the incident to your local corporation or advisory board president.**
6. **Report the incident to the National Fraternity.**
7. **Report the incident to the Greek Affairs contact on your campus.**
8. **Have an Alpha meeting to discuss the Fraternity response to the incident.**

### **IF AN INCIDENT OCCURS, CONTACT SOMEONE WITH THE NATIONAL FRATERNITY IMMEDIATELY BY CALLING:**

Donald Beeson, Σ '82  
919-740-1972

Kyle Phillips, ΠΔ '16  
704-677-4133

### **IF YOU REACH VOICE MAIL, LEAVE A MESSAGE.**

**IF YOU RECEIVE A PRESS INQUIRY, NOTIFY CHI PSI'S COMMUNICATIONS COORDINATOR, JEREMY DORN,  
615-761-4280**

**Reporting an incident will not increase your insurance rates. However, failure to report an incident of any kind will result in a 5% insurance penalty.**