

CRISIS RESPONSE PROCEDURES

CAREFUL PREPARATION FOR AN EMERGENCY CAN SAVE LIVES AND MINIMIZE LOSSES.

It is the responsibility of the Alpha or Colony to ensure that a program exists which will effectively implement these crisis response procedures. These procedures should be followed in the event that a crisis incident occurs either on or off Alpha property, involving anyone associated with or any Guest of Chi Psi, the Alpha or Colony, or the Lodge. The reverse side of this document outlines examples of what the National Fraternity and our underwriters to be "crisis incidents." If you have an incident, do the following:

1. Call 911 or appropriate local authorities if there is an emergency situation.
2. Close the Lodge or other facilities you may be using to all non-members of the Fraternity.
3. Do not talk to the press.
4. Do not contact an attorney without permission from the Central Office – this may negate insurance coverage.
5. Report the incident your local Corporation president.
6. Report the incident to the National Fraternity.
7. Report the incident to the Greek Affairs contact on your campus.
8. Have an Alpha meeting to discuss the Fraternity response to the incident.

Examples of "crisis incidents" include, but are not limited to, the following:

- ⇒ Death or serious illness of, or serious injury to an Active, Pledge, Employee, Alumnus Volunteer, Guest or other person from any cause;
- ⇒ Attempted or successful suicide by an Active, Pledge, Employee, other Occupant, or Guest of an Alpha facility, or anyone associated with the Alpha;
- ⇒ Fire, overheat, explosion or serious smoke condition within the Lodge or other Alpha occupied facility, or within any facility used by the Alpha on a temporary or permanent basis;
- ⇒ Vandalism, malicious mischief, sabotage, riot, or other event which causes damage to the Lodge or other Alpha-owned or non-owned property, which results in injury to anyone and/or in damage which will cost in excess of \$250.00 to repair;
- ⇒ Any injury or incident which involves a social event, whether it takes place in the Lodge or elsewhere, and whether sponsored by Chi Psi or not;
- ⇒ Any notice of citation, sanction, penalty, probation or other adverse action taken or planned by any agency, including the host institution. **All instances of citations for "minor in possession" of alcohol (regardless of what the actual charge is called in your jurisdiction) must be promptly reported;**
- ⇒ Any injury or incident which involves alcohol;
- ⇒ Any injury or incident which involves legal or illegal drugs;
- ⇒ Any incidence of fighting with an individual within or from outside of the Fraternity;
- ⇒ Any injury or incident which involves recruitment violations;
- ⇒ Any injury or incident which involves hazing or harassment;
- ⇒ Any injury or incident which involves sex-related misconduct, including rape or accusation of rape;
- ⇒ Any injury or incident which involves firearms, weapons, or explosives of any type;
- ⇒ Any injury or incident which involves use of a swimming pool or spa;
- ⇒ Substantial damage to either an Alpha-owned facility, or the local community, from environmental conditions, such as severe weather or storm, flooding, earthquake, tsunami, volcanic eruption, tornado, or hurricane;
- ⇒ Any bomb threat received at any Chi Psi- or Alpha-owned or occupied facility;
- ⇒ Any situation in which an Active, Pledge, Employee, Alumnus Volunteer, other Occupant, or the Alpha and/or House Corporation, is accused of criminal violation of any federal, state, province, county, city, local codes, laws, ordinances, rules, regulations, requirements, and policies;

- ⇒ Any act or alleged act which constitutes a serious violation of any host institution or Chi Psi Fraternity policy, including the Constitution and Bylaws of Chi Psi Fraternity and the Bylaws of each Alpha or Colony, and House Corporation;
- ⇒ Any life-threatening illness which affects one or more persons;
- ⇒ Any outbreak of a contagious disease, which is classified by local health authorities as an epidemic;
- ⇒ Any other incident which could negatively attract the attention of the news media, college or host institution officials, law or fire enforcement officials, code enforcement officials, Parents of Actives or Pledges, or neighbors of the Alpha.